



# DEFENSE LOGISTICS AGENCY

*Established 1961*

## Suspension and Termination



THE NATION'S LOGISTICS COMBAT SUPPORT AGENCY



# Suspension And Termination

## Terms and Definitions

### *Suspension*

- Prohibited from requesting property or receiving transfers
- Additional requirements may be imposed

### *Termination*

- Removal from LESO Program
- Transfer or turn-in all property

### *Restricted Status*

- LEAs/States are restricted from receiving controlled property or a specific commodity type
- LEAs may receive DEMIL A and Q6 property





# Suspension And Termination

The DLAI 4140.11 (Defense Logistics Agency Instruction which LESO follows to operate the program) provides for authorization to suspend LEAs based on property accountability and program compliance matters. However, due to the potential public perception of lost, stolen or willful destruction of small arms, the regulation goes into detail in directing the severity of reprimand for lack of small arms accountability.

## First Instance

- A minimum 60-day suspension

## Second Instance

- A minimum 180-day suspension

## Third Instance

- A minimum 240-day suspension





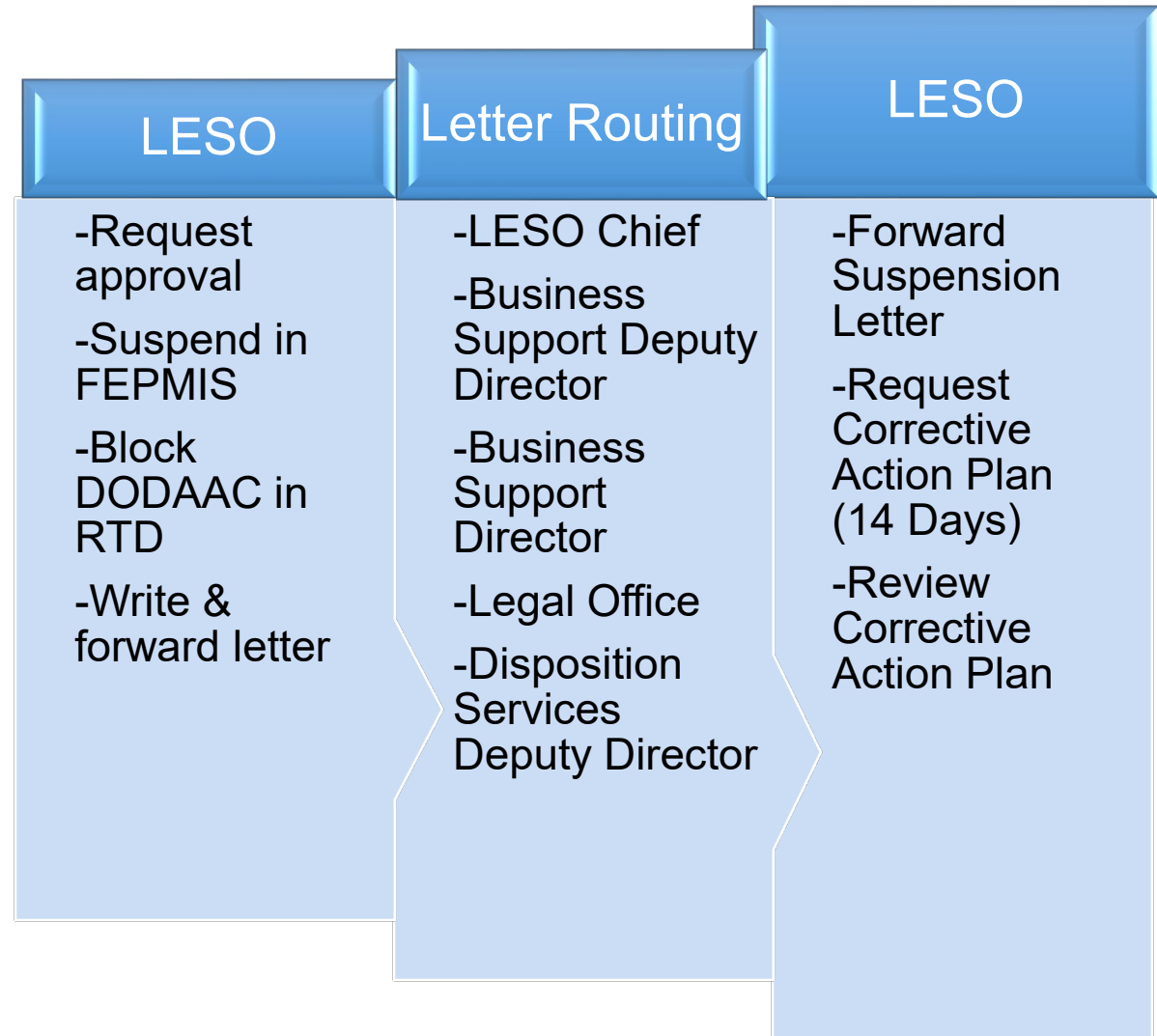
# Suspension And Termination

## LESO Suspension Process

STAFF SUMMARY SHEET					
	TO	ACTION	SIGNATURE, GRADE AND DATE	TO	ACTION
1	OIL	Coord	LESO Chief	6	DCX Coord
2	OI	Coord	Operations Issue Division Chief	7	DC Coord
3	OG	Coord	Operations Deputy Director	8	DD Sig
4	O	Coord	Operations Director		

Suspension approved.

Current Status: **Station-Suspend**



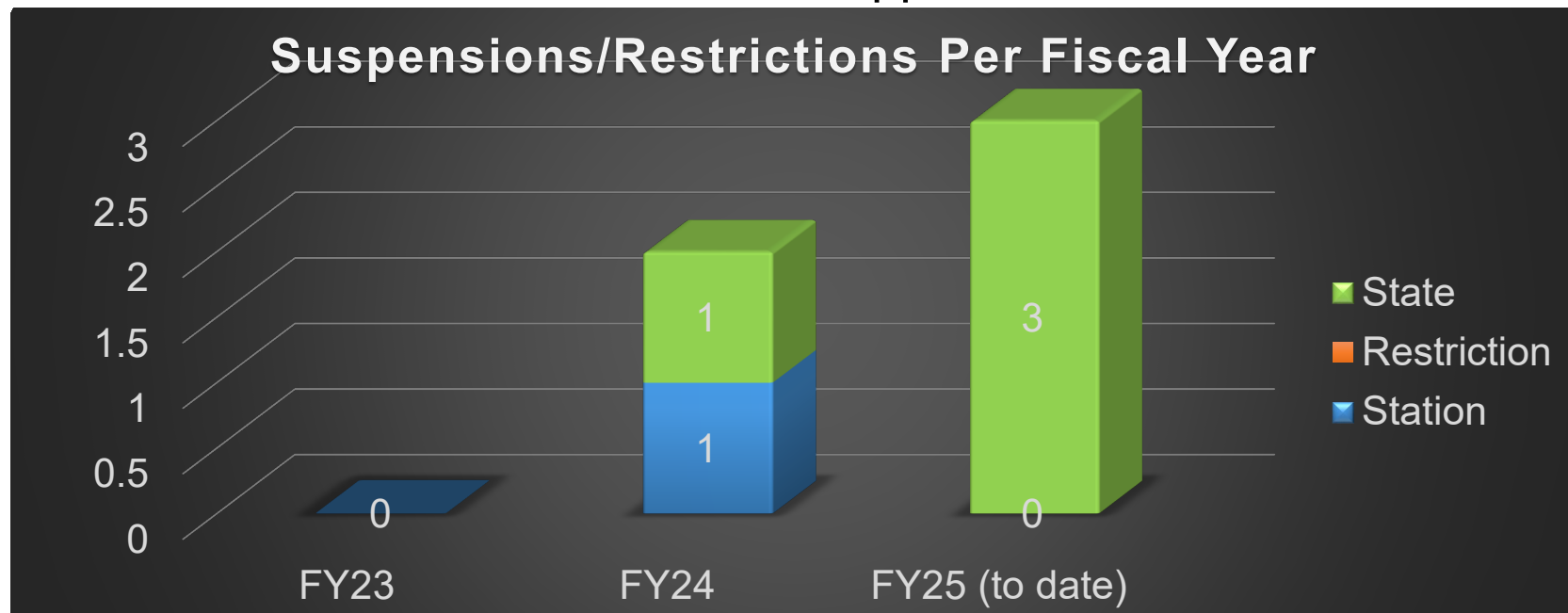
Note: Office of Inspector General (OIG) is notified by the LESO Small Arms Specialists for small arms issues and Accountable Property Officers (APO) for other property accountability issues.



# Suspension And Termination

## LESO Suspension Process, Cont.

- State Coordinators complete the following:
  - Ensure LESO receives all documents (e.g., National Crime Information Center [NCIC] entry, Police Report, etc.)
  - Review the State Plan of Operation and Application for Participation to ensure accuracy and ensure they contain the current information for the LEA
  - Review and submit approved Corrective Action Plan (CAP) written by the LEA
  - Send CAP to the LESO for review and approval






## Internal State Suspension Process

State Coordinators must notify LESO via email of an internal state suspension. Email must include the following information:

- The reason for suspension
- The minimum suspension timeframe
- An attached copy of the internal suspension letter which was or will be provided to the LEA

 Send	To	
	Cc	
	Bcc	
	Subject [LEA name and DoDAAC] Internal State Suspension	

LESO Team Leads,

Please see the attached internal suspension letter from [enter your office name] to [enter LEA name] regarding their [enter reason for the suspension]. The internal suspension will be for a minimum of [enter the number of days] days. If you need additional information, please let us know.

Respectfully submitted,

[enter your name or email signature]



## Reinstatements

### \*REINSTATEMENT FROM **LESO** OR **STATE** LEVEL SUSPENSION\*

- Reinstatements must be requested by the State Coordinator's (SC) Office, in writing, to the LESO
  - Can be a formal letter on SC's Office letterhead or via an email message
  - Must state that the minimum suspension timeframe has elapsed
  - Must provide written notification to the LESO that the SC's Office has verified the CAP has been **implemented** and **addresses/corrects** the reason for the suspension

Note: The LESO reserves the right to request the CAP prior to reinstatement of internal suspensions



# Suspension And Termination

## Reinstatements

### EXAMPLE REINSTATEMENT REQUEST



Send

To

Cc

Bcc

Subject REINSTATEMENT REQUEST: [LEA name and DoDAAC]

LESO Team Leads,

This email contains our formal request to have the [State level or LESO] suspension of [enter LEA name] lifted. The [enter LEA name] fully cooperated and implemented all action items they were tasked with by our office regarding the [input the reason for suspension].

[Input the details of what led to the suspension].

This office has verified that all corrective procedures provided by the [enter LEA name] Corrective Action Plan (CAP) have been implemented and the corrective actions address/correct the reason for the suspension.

Please advise if this notification is sufficient for the LESO to reinstate the [enter LEA name] without restriction. If so, this office respectfully requests that the [enter LEA name] be reinstated and authorizes the LESO to reactivate the [enter LEA name] if it is not in conflict with any DLA/LESO policy, procedure(s), or standard(s). Please contact this office if you have any questions.

Respectfully submitted,

[enter your name or email signature]

